



Canadian Society of Agronomy
La Société Canadienne d'Agronomie

Nomination Form

Distinguished CSA Service Award

Description of Award

The Distinguished Service Award of the Canadian Society of Agronomy (CSA) recognizes individuals who have demonstrated exceptional contributions to the society through service and leadership. The award shall be made at the AGM of the CSA, and the recipient will be given a suitably inscribed plaque.

Eligibility of Nominees

The CSA may award a Distinguished CSA Service Award to a member of the CSA according to the following provisions:

1. Candidate must be a member of the CSA with at least 5 years (not necessarily successive years) of active membership;
2. Candidate must have a distinguished record of service to CSA in one or more of the following areas
 - a. Leadership roles within the CSA executive or committees
 - b. Initiatives or mentorship that advance CSA community
 - c. Conference organization or program development
 - d. Volunteer service, including judging awards or competitions presentations
 - e. Support of CSA publications, including service related to the Canadian Journal of Plant Science

Leadership, initiative, and demonstrated impact on CSA are the core evaluation criteria for this award. This is not a research award. Research excellence or scientific achievements shall not be considered in the evaluation of this award. A maximum of two awards may be

offered in a given year. Recipients of the Distinguished CSA service Award may not be renominated. Current members of the Awards Committee are ineligible for nomination.

Eligibility of nominators

Nominations may be made by any active member of CSA who has had continuous active membership in CSA for at least five years. Current members of the CSA executives are not eligible to submit nominations. A member may nominate only one person for each of society awards in a given year.

Nomination Procedure

Download the nomination Form at the bottom of this page. The nomination and letters of recommendation should be sent by email in a standard electronic format to the CSA Executive Director.

Each application must contain:

1. the nomination and
2. two supporting letters.

Deadline for receipt of nominations is April 30 of the nominating year unless there is a general notification of an alternate deadline.

Preparation of the best nomination possible for an exceptional colleague is a compliment to both the nominee and the nominator and it provides the maximum possibility that the nominee will be selected to receive the award. Obtaining the assistance of the nominee in supplying information is permissible and should improve the accuracy and completeness of the documentation. Clearly identifying and evaluating the nominee's CSA service are the most important parts of the nomination because the nominees will be ranked primarily on this basis.

The Awards Committee may contact the Nominator or the authors of the letter or reference for clarification or elaboration of the information provided.

Selections made by the Awards Committee are final and are not appealable.

FORMAT NOMINATION FOR DISTINGUISHED CSA SERVICE AWARD

TITLE: Entitle the document, “Nomination of _____ for the Distinguished CSA Service Award”, inserting in the blank, the name of the nominee.

NOMINEE: Include the name, mailing address with postal code, telephone number with area code, and email.

NOMINATOR: Include the name, signature, mailing address with postal code, telephone number with area code, and email.

BASIS OF NOMINATION:

1. Personal achievements, recognitions, and service

- a. Degrees received. Give field, date, and institution for each degree.
- b. Professional positions held. Give years, organizations, and locations.
- c. Membership in Canadian Society of Agronomy. Date and duration.
- d. Honors and awards received since baccalaureate degrees.
- e. Service to CSA. List the roles, durations, and impacts
 - i. Appointed positions
 - ii. Elected positions
 - iii. Other service

2. *Nominator's submittal letter.* Summarize in a half page or less, the most significant CSA services which you believe qualify the nominee for election to Distinguished CSA Service Award.

3. *Supporting letters.* A maximum of two (2) supporting letters, of about one printed page each in length, will be considered. It is important to keep letters concise. Supporting letters should be sent electronically directly to the Executive Director. Members of the Awards Committee and members of the CSA Executive Committee are not eligible to write supporting letters.

For further information, please contact:

Jennifer Mitchell

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